

Building works for your home questionnaire

Policyholder

Policy number

Answers to the following questions and any additional information supplied to us on your behalf assist us in the assessment of the risk. All material facts must be disclosed. Failure to do so may result in any cover we agree being inoperative. Material facts are those which would be likely to influence an insurer's consideration of the insurance. If you are in any doubt as to whether a fact is material, it should be disclosed. You should keep a record (including copies of letters) of all information supplied to us in connection with this insurance. A copy of this questionnaire is available on request.

Use 'not applicable' where necessary

A. General questions

Address of premises where works are to be undertaken

Please give a general description of the work to be undertaken

What is the total cost of the work to be undertaken including architect's and other professional fees and VAT?

£

Start date

Anticipated completion date

Will the premises remain in normal use whilst the work is being undertaken?

Yes

No

Does the work involve roofing/re-roofing?

Yes

No

What additional weather or security precautions will be employed if the contract involves the opening of the building, e.g. re-roofing or the replacement of doors or windows?

What additional security measures will be implemented for valuables and other contents during the period of the contact?

Is external scaffolding to be used?

Yes

No

If yes, will ladders be removed from the bottom of the scaffolding and locked away at the end of each day?

Yes

No

What additional forms of protection will be employed when the scaffolding is in place?

B. Insurance requirements

How have the works been agreed?

(a) by exchange of letter?

Yes No

(b) by acceptance of contractor's quotation?

Yes No

(c) by JCT contract or other formal building contract that you and the contractor have signed?

Yes No

If (c) applies, please let us have a copy of the building contract so that we can ascertain the insurance conditions that apply

If (a) or (b) applies, do you require cover in your name for the new works and materials during the course of construction?

Yes No

Important Notes

It is most important that any contractors you use have the necessary Public liability and Employers' liability insurance in force. Otherwise, in the event of an injury or damage to third party property, you may be held liable.

If any 'hot work' is involved, i.e. welding, grinding, the use of open flames or the application of heat then the procedure for hot work permits must be followed. Details of this procedure are contained on our website www.ecclesiastical.co.uk or can be obtained from us on request.

Declaration

I/we confirm that as far as I am/we are aware, the above statements made by me/us or on my/our behalf are true and complete

Name(s)

Position

Date